



AGENDA
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
Executive Board Meeting

Tuesday, May 4, 2010 at 10:00AM
Conference Call 916-658-8286

1. CALL TO ORDER
2. ROLL CALL: Lori Martin (Chair)
 Lorraine Lopez (1st Vice Chair)
 Dana Davidson (Secretary)
 Rhonda Greenlee (Treasurer)
 Roberta Gafford (Trustee)
 Nancy Lilly (Trustee)
 Nanci Lima (Immediate Past Chair)
3. COMMUNICATIONS:
4. BUSINESS
 - a: Approval of Thursday, March 4, 2010 Executive Board Minutes
 - b: Appoint Nominating Committee
 - c: Review and Follow-up on 1st Round Scholarships Approved at the December 11, 2009 Special Exec Board Meeting
 - d: Approve a 1 Year Extension of Immediate Past Chair, Nanci Lima's Term
 - e: Review of Board Goals/Accomplishments
 - f: Status of Division Debit Bank Cards
5. REPORTS
 - a. Treasurer's Report (Rhonda Greenlee)
 - b. Legislative Committee Report (Lori Martin/Lorraine Lopez)
 - c. Hospitality Committee-Fundraising (Roberta Gafford/Nancy Lilly)
 - d. Report out from State Board Meetings of April 30, 2010 (Lori Martin)
6. ADJOURNMENT



MINUTES
CENTRAL CALIFORNIA CITY CLERKS ASSOCIATION
Executive Board Meeting

Thursday, March 4, 2010 at 3:30 PM
Conference Call 916-658-8212

1. CALL TO ORDER: Called to order at 3:33 PM by Chair Rebekah Barr.
2. ROLL CALL: Rebekah Barr (Chair), Lori Martin (1st Vice Chair), Lorraine Lopez (2nd Vice Chair), Dana Davidson (Secretary), Nanci Lima (Immediate Past Chair)
3. COMMUNICATIONS
 - a. *CCAC Cruise and Division Raffle Tickets (Dana Davidson)*
Dana Davidson informed the board she had additional cruise and division basket raffle tickets available for those interested.
 - b. *Interest Cards – Seeking Annual Conference Volunteers (Dana Davidson)*
Dana Davidson reminded the board that interest cards were available on CCAC's website if they were interested in helping with the annual conference.
4. BUSINESS
 - a. *Approval of Friday, December 11, 2009 Special Executive Board Minutes*
Moved by Nanci Lima, seconded by Lori Martin, unanimously approved the Friday, December 11, 2009 Special Executive Board Minutes.
 - b. *Appoint Nominating Committee*
Moved by Dana Davidson, seconded by Nanci Lima, unanimously approved the appointment of Lori Martin of Waterford, Roberta Gafford of Bakersfield, and Karen Madruga of Hanford to the Nominating Committee, contingent upon their acceptance.
 - c. *Appoint Audit Committee*
Moved by Nanci Lima, seconded by Lori Martin, unanimously approved the appointment of Dana Davidson of Merced (Chair), Lorraine Lopez of Corcoran, and Louise Hudgens of Taft to the Audit Committee, contingent upon their acceptance.

- d. *Appointment of 1st Vice Chair Lori Martin as Division Chair*
 Moved by Dana Davidson, seconded by Nanci Lima, unanimously approved the appointment of Lori Martin as Chair to fill Rebekah Barr's vacancy effective immediately and to serve next year's term as Division Chair, with Lorraine Lopez assuming the 1st Vice Chair's position while completing the duties of the 2nd Vice Chair, and continuing to serve as 1st Vice Chair in 2010/2011.

5. REPORTS

- a. *Treasurer's Report (Rhonda Greenlee)*
 None
- b. *Legislative Committee Report (Rebekah Barr)*
 Nanci Lima provided a verbal report. The Legislative Committee was reviewing all legislation to develop opinions.
- c. *Hospitality Committee-Fundraising (Roberta Gafford/Nancy Lilly)*
 Nanci Lima stated a wine tasting trip was scheduled for Saturday, March 6, 2010 to purchase various wines for the annual CCAC Conference division raffle basket.
- d. *Report out from State Board Meetings of December 4, 2009 and January 27, 2010 (Rebekah Barr)*
 Rebekah Barr and Nanci Lima provided an oral report.
- e. *Issuance of a Division Debit Banking Card (Rebekah)*
 Dana Davidson stated she would order the debit banking cards for Lori Martin and Lorraine Lopez, with each of them initialing the other's receipts, upon approval of these minutes.

6. URGENCY ITEM: CONSIDERATION OF BUDGET AMENDMENT

Moved by Nanci Lima, seconded by Rebekah Barr, with Lori Martin abstaining, approved the budget amendment to the IIMC & CCAC Annual Conference line item by increasing the allocation to \$2,100. This allowed Chair Lori Martin to attend both conferences.

• IIMC & CCAC Annual Conf.	\$1,500	150	2,100
• CCAC Gift Basket Annual Conf.	\$1,500	150	
• Gifts/Awards	\$ 500		
• Election Costs	\$1,000		
• Executive Board Mileage/Lodging	\$ 0		
• Substitute Meeting Expenses with New Law Social Event	\$ 700		
• Postage/Labels	\$ 100		
• CEPO/TTC (scholarships)	\$3,000		
• Speakers	\$1,000		
	\$7,950	6,600	8,550

7. ADJOURNMENT: The meeting was adjourned at 4:35 PM.

Respectfully submitted,

Dana J. Davidson
Recording Secretary